Welcome to the Manhattanville College Library – the center of intellectual life at the college. Our mission at the library is to provide you, the user, with anytime/anywhere access to library services and information resources.

- Open 24/7 Sunday-Thursday after the second week of class
- An online public access catalog – Library's Classic Catalog – to find books, music, videos, and DVDs
- Microsoft Office 2010 on all computers
- Quiet study areas/group study areas/study carrels
- Fast Interlibrary Loan service
- Library café
- Academic Resource Center for tutoring services
- A large variety of databases to help with your research
- Rooms with Wi-Fi capability
- In person reference services at the Reference Desk
- Education Resource Center
- Drop in writing and technical assistance available

The library is your partner providing you with the assistance and information you need.
ACCESS TO THE LIBRARY BUILDING:

- The Library's mission is to service the information needs of the Manhattanville Community.
- Members of the public are welcome to visit the library by appointment weekdays from 9:00 a.m. – 5:00 p.m. and weekends from 10:00 a.m. – 6:00 p.m. Call the Reference Desk at (914) 323-5282.

CIRCULATION DESK HOURS: (914) 323-5275 Check the Library home page to confirm hours. Link: bit.ly/1odhnGm
- Sun: 10:00 a.m. – 6:00 p.m.
- M – Th: 8:00 a.m. 10:00 p.m.
- Fri: 8:00 a.m. – 9:00 p.m.
- Sat: 10:00 a.m. – 6:00 p.m.

BORROWING:
- All Manhattanville College students, faculty, and staff may borrow materials from the Library at the Circulation Desk with a valid College ID.
- Alumni of the college and adult members of the community can purchase borrowing privileges at the Circulation Desk. Recent graduates for $35.00/year; Alumni for $75.00/year; and members of the community for $125.00/year.

LOAN PERIODS:
- Books: Students/Staff/Alumni – 28 days; Faculty – 180 days.
- Book/Video/DVD Reserves: 3 hours for in-library use – no overnight service.
- Audio Cassettes/CDs/Videos/DVDs Undergrad Students – 3 days Grad Students Faculty/Staff: 7 days

RENEWALS:
- Items may be renewed once online through the Catalog option on the Library Home Page or in person. No telephone renewals will be accepted.

OVERDUE FINES:
- To guarantee access to library materials the following overdue fines are in effect. (Please note that a replacement charge and processing fee will be added to these figures for lost, damaged, and long-overdue items. After items are returned the replacement charge and processing fee will be cleared, leaving the borrower responsible for the late charge only.)
- Books: $0.50/day up to $25.00.
- Book/Video/DVD Reserves: $1.00/hour up to $50.00.
- Audio Cassettes/CDs/Videos/DVDs: $3.00/day up to $30.00.
- Fines payable by cash or check at the Circulation Desk during normal business hours.

PRINTING in the LIBRARY
- Fee to print.
- Must have Mville ID card to print

PHOTOCOPY/SCANNER/FAX SERVICES:
- The library has 2 photocop machines located on the main level of the library near the Circulation/Reference desk. Cost – black & white copies = $.15/copy and color copies = $.30/copy. There is a public fax machine with credit card payment only. The library has 2 self-service scanners.

MICROFORMS:
- A Microfilm/Microfiche reader is available in Room 211 on the second floor. Information concerning the Microform collection is available at the Reference Desk.

REFERENCE DESK HOURS: (914) 323-5282 Check the Library home page to confirm Summer hours. The Library will be closed Friday, July 4, 2014.
- M/Tu/Th: 10:00 a.m. – 9:00 p.m.
- Wed: 1:00 p.m. – 9:00 p.m.
- Fri: 10:00 a.m. – 3:00 p.m.
- Sun: 10:00 p.m. – 6:00 p.m.
Library Research for Education

This Education Library Guide is designed for education students and faculty to bring together at one location information on a wide variety of education resources provided in and through the Manhattanville College Library. Behind each tab is an array of information sources pertaining to the subject of the tab. Users can locate information on finding books, articles, reference sources, tests on reserve, certification requirements, NYS Learning Standards, and bibliographic citation. Created by Manhattanville College Librarian, Lynda Hanley, this guide is invaluable to Graduate Education students. To go to this address: http://mville.libguides.com/education Students should bookmark this site to provide quick access to its resources. If you have suggestions for additional content to this guide, contact Paula Moskowitz at Paula.Moskowitz@mville.edu.
Finding Articles

**Core Databases**

Need to find scholarly journal, magazine, or newspaper articles on your topic? Search one of these databases. Important educational databases are listed below in alphabetical order. From off-campus, a USERNAME (lastname in lowercase) and PASSWORD (Manhattanville ID #) are required.

Please note below: The Library now has a single journal subscription to the important publication, the Journal of Education Finance, available online viaEBSCOHost.

<table>
<thead>
<tr>
<th>Database</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Search Premier</td>
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<tr>
<td>Academic 1 File</td>
</tr>
<tr>
<td>Education Research Complete</td>
</tr>
<tr>
<td>Education Week</td>
</tr>
<tr>
<td>Educational Administration Abstracts</td>
</tr>
<tr>
<td>ERIC</td>
</tr>
<tr>
<td>JSTOR</td>
</tr>
<tr>
<td>Journal of Education Finance</td>
</tr>
<tr>
<td>Professional Development for Educators</td>
</tr>
<tr>
<td>ProQuest Education Journals</td>
</tr>
<tr>
<td>GaleNotes</td>
</tr>
<tr>
<td>J-Stage Journals</td>
</tr>
<tr>
<td>Science Direct</td>
</tr>
<tr>
<td>SPORTDiscus Full Text</td>
</tr>
<tr>
<td>Aplication DatabaseList</td>
</tr>
</tbody>
</table>

**Off-Campus Database Access**

Access to the databases from off-campus requires a username and password. The username is your last name in lowercase and the password is your 7-digit College ID #: For assistance, contact the Reference Desk at (914) 235-5282.

**Directory of Open Access Journals**

Welcome to the Directory of Open Access Journals (DOAJ). Originally started as a directory of scientific and scholarly journals, we aim to cover all subjects and languages. This link will take you directly to the Education Journals.

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Access the databases from off-campus by including the following information:

**Username:** lastname

**Password:** Manhattanville ID number (exactly as it appears on the ID card)
Useful Education Databases (rev. July 2, 2014)

Academic Search Premier is a comprehensive scholarly, multi-disciplinary full-text database, with more than 8,500 full-text periodicals, including more than 7,300 peer-reviewed journals. In addition to full text, this database offers indexing and abstracts for more than 12,500 journals and a total of more than 13,200 publications including monographs, reports, conference proceedings, etc. The database features PDF content going back as far as 1887.

Education Research Complete is the definitive online resource for education research. This massive file offers the world’s largest and most complete collection of full text education journals. It is a bibliographic and full text database covering scholarly research and information relating to all areas of education. Topics covered include all levels of education from early childhood to higher education, and all educational specialties, such as multilingual education, health education, and testing. Education Research Complete also covers areas of curriculum instruction as well as administration, policy, funding, and related social issues. The database provides indexing and abstracts for more.

Education Week is a source of news and information on developments, trends and programs affecting the schools and the people who staff them and provides a forum for others to express opinions and ideas.

Educational Administration Abstracts includes bibliographic records covering areas related to educational administration, including educational leadership, educational management, educational research, and other areas of key relevance to the discipline. The index contains more than 190,000 records, which are carefully selected from the most important sources within the discipline, such as: Educational Administration Quarterly, Review of Higher Education, Journal of Educational Administration, etc. EBSCO has digitized the full archive of this index, bringing coverage back to 1966.

ERIC, the Education Resource Information Center, provides access to education literature and resources. The database provides access to information from journals included in the Current Index of Journals in Education and Resources in Education Index. The database contains more than 1.3 million records and links to more than 323,000 full-text documents dating back to 1966.

Health Reference Center integrates millions of articles from a wide range of full-text nursing and allied health journals, magazines, newsletters and select consumer health information sources with full-text reference works and hundreds of health-related multimedia.


JSTOR is an interdisciplinary archive of over 600 journals in the arts, humanities, and social sciences, including African-American studies, anthropology, Asian Studies, ecology, economics, education, finance, history, literature, mathematics, philosophy, political science, population/demography, sociology and statistics. Indexed articles are at least 2-5 years old, since JSTOR does not index current journals but is retrospective. All scholarly journals are in PDF format.
Professional Development Collection for Educators designed for professional educators, provides a highly specialized collection of nearly 520 high quality education journals, including more than 350 peer-reviewed titles. This database also contains more than 200 educational reports. This is the most comprehensive and most valuable collection of full text education journals in the world. In addition to full text, indexing and abstracts are provided for more than 700 journals. Examples of titles offered in Professional Development Collection include: Booklist, Curriculum Administrator, Education, Education Digest, Educational Leadership, High School Journal, Journal of Education, Journal of Educational Research, Phi Delta Kappan, Reading Teacher, School Library Journal, and many others. The majority of full text titles included in the database are available in native (searchable) PDF, or scanned-in-color. Full text information in the Professional Development Collection dates as far back as 1965.

ProQuest Education Journals provides access to over 900 top educational publications, including more than 600 of the titles in full text. The coverage spans the literature on primary, secondary and higher education as well as special education, home schooling and adult education.

PsycINFO is the American Psychological Association’s (APA) renowned resource for abstracts of scholarly journal articles, book chapters, books, and dissertations. It is the largest resource devoted to peer-reviewed literature in behavioral science and mental health, and contains over 3 million citations and summaries dating as far back as the 1600s, with one of the highest DOI matching rates in the publishing industry. Ninety-nine percent of its content is peer-reviewed. Included is information on the psychological aspects of related fields such as medicine, psychiatry, nursing, sociology, education, pharmacology, technology, linguistics, anthropology, business, law and others. Journal coverage, which spans from the 1800s to the present, includes international material selected from around 2,500 periodicals in dozens of languages. PsycINFO is indexed with controlled vocabulary from APA's Thesaurus of Psychological Index Term

SAGE Journals provides popular peer-reviewed journals in various fields including communication studies, criminology, education, health science, management and organization studies, materials science, political science, psychology, sociology, and urban studies and planning all published by SAGE Publications and participating societies.

ScienceDirect is a leading full-text scientific database offering science, medical and technical (STM) journal articles and book chapters from more than 2,500 peer-reviewed journals and over 11,000 books. There are currently more than 11 million articles/chapters, a content base that is growing at a rate of almost 0.5 million additions per year with archives that reach as far back as 1823.
EDUCATION RESOURCES @ your library – www.mville.edu/library

For further information or assistance, please consult Paula Moskwitz, Head Library Instruction and Special Populations at paula.moskwitz@mville.edu or (914) 323-3159 or the Reference Librarian on duty at the Reference Desk – (914) 323-5282

BOOKS/DVDS/VIDEOS/STANDARDIZED TESTS

The library collects reference and circulating books, DVDs/videos, and standardized tests in the field of education. To search for these items go to the Library homepage – http://www.mville.edu/library and click on the tab, “Books & Media”. Type in the desired keyword(s), author, or title, then, click on “search”. The reference collection is located on the main floor of the library, the circulating books are located in the interior stacks mainly on the 3rd tier; the video collection is at the Circulation Desk; and the standardized tests are available at the Circulation Desk for in-library use only. The electronic books are available virtually from on or off campus (with a username and password). Within the Library of Congress Classification system, Education is Class "L".

PERIODICALS

The library provides access to a wide variety of education journals, magazines, and newspapers in three different formats – online databases, print, microfiche/microfilm.

♦ ONLINE DATABASES - The online databases (many with full text) offered by the Manhattanville College Library greatly increase access to education scholarly journal, magazine, and newspaper articles. To search the databases, click on the tab “databases”, then, click on the link, “alphabetical”. A listing of databases will appear; the most helpful in education are as follows:
  • Academic Search Premier (EBSCOhost)
  • CABell's Educational Directories
  • Children's Literature Comprehensive Database
  • Curriculum Resource Center
  • Dissertations and Theses (Doctoral Students)
  • Education Research Complete (EBSCO)
  • Education Week
  • Educational Administration Abstracts (EBSCO)
  • ERIC (EBSCOhost)
  • Films on Demand – streaming video
  • Mental Measurement Yearbook
  • Professional Development Collection for Educators (EBSCOhost)
  • ProQuest Direct/ProQuest Education Journals
  • Sage Journals
  • ScienceDirect Complete Freedom Collection
  • SPORTDiscus with Full Text (EBSCOhost)

Off campus database access with a username and password is available to matriculated students and faculty.

♦ PRINT - The Current Periodical and Reading Rooms are located on the Main Floor of the Library. The current issues of education periodicals are located in these rooms.

♦ MICROFICHE - The Library owns an ERIC microfiche collection. The microfiche/microfilm reader is located in the Education Resource Center on the 2nd floor. The microfiche collection is located in orange cabinets in the 5th tier.

EDUCATION RESOURCE CENTER (ERC)

The Education Resource Center contains a variety of materials that will supplement and enrich the teaching-learning process. Materials such as student textbooks, teacher edition textbooks, activities books, children's literature, and math manipulatives are available. Three computers are located in the ERC. K-6 reading, math, science, social studies, and ESL teacher kits are part of the ERC collection. The Education Resource Center is located on the 2nd floor of the Library.

LIBRARY GUIDE – available from a Library Quick Link on the Library home page

Education Resources Library Guide: A one stop, education subject page that brings together on one page all of the links to the various pertinent education resources for education faculty and students.

Ed.D. In Educational Leadership Library Guide: A one stop, doctoral subject page that brings together on one page all of the links to various pertinent resources for doctoral faculty and students.

TOOL FOR RESEARCH ASSISTANCE

RefWorks is a web-based bibliography and database manager that permits a researcher to create a personal database to store bibliographic records for books and articles to be used in a research project. A bibliography can, then, be created from the records saved in a personal database.

TESTS ON RESERVE - IN LIBRARY USE ONLY

These tests are located at the Circulation Desk for in-library use. When requesting a particular test, please use the title or call number listed below.

<table>
<thead>
<tr>
<th>Analytical Reading Inventory: Comprehensive Assessment for all Students Including Gifted and Remedial</th>
<th>Preschool Child Observation Record</th>
</tr>
</thead>
<tbody>
<tr>
<td>LB1050.46 .W64 2003 TEST Reserve</td>
<td>LB1027.28.P74 2003 TEST Reserve</td>
</tr>
<tr>
<td>The Basic Sight Word Test</td>
<td></td>
</tr>
<tr>
<td>LB1050.46 .D664 1842 TEST Reserve</td>
<td></td>
</tr>
<tr>
<td>Basic Reading Inventory-3rd ed.</td>
<td></td>
</tr>
<tr>
<td>LB 1050.46 .J6 1984 TEST Reserve</td>
<td></td>
</tr>
<tr>
<td>The Beery-Buktenica Developmental Test</td>
<td></td>
</tr>
<tr>
<td>Botel Reading Inventory</td>
<td></td>
</tr>
<tr>
<td>LB1050.46.B6 1978 TEST Reserve</td>
<td></td>
</tr>
<tr>
<td>Bruhance Diagnostic Comprehensive Inventory of Basic Skills LB3060.33.B76 B7 1999 TEST Reserve</td>
<td></td>
</tr>
<tr>
<td>Qualitative Reading Inventory, 3</td>
<td></td>
</tr>
<tr>
<td>LB1050.75.Q34 L47 2001 TEST Reserve</td>
<td></td>
</tr>
<tr>
<td>Qualitative Reading Inventory, 4</td>
<td></td>
</tr>
<tr>
<td>LB1050.75.Q34 L47 2006 TEST Reserve</td>
<td></td>
</tr>
<tr>
<td>Qualitative Reading Inventory, 5</td>
<td></td>
</tr>
<tr>
<td>LB1050.75.Q34 L47 2011 TEST RESERVE</td>
<td></td>
</tr>
<tr>
<td>Roswell-Chall Diagnostic Reading Test of Word Analyses Skills LB1050.46.R688 1978 TEST Reserve</td>
<td></td>
</tr>
<tr>
<td>Stanford Achievement Test</td>
<td></td>
</tr>
<tr>
<td>BL3060.33.S7 S7 1996 TEST Reserve</td>
<td></td>
</tr>
<tr>
<td>Stanford Achievement Test Series</td>
<td>LB3060.33.S745 S71 1997 TEST Reserve</td>
</tr>
<tr>
<td>----------------------------------</td>
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</tr>
<tr>
<td>Stanford Diagnostic Mathematics Test</td>
<td>QA133.5.G74 1985 TEST Reserve</td>
</tr>
<tr>
<td>TERA-2: Test of Early Reading Ability</td>
<td>LB1050.745 T48 1991 TEST Reserve</td>
</tr>
<tr>
<td>TERA-3: Test of Early Reading Ability</td>
<td>LB1050.745 T48 1999 TEST Reserve</td>
</tr>
<tr>
<td>Test for Auditory Comprehension of Language: English/Spanish:</td>
<td>RF294.5.T488 C3 1973 TEST Reserve</td>
</tr>
<tr>
<td>Test of Adolescent and Adult Language</td>
<td>LB1631.T558 1994 TEST Reserve</td>
</tr>
<tr>
<td>Test of Early Mathematics Ability: TEMA-2</td>
<td>QA139 .555 1990 TEST Reserve</td>
</tr>
<tr>
<td>Test of Mathematical Abilities</td>
<td>QA139 .473 1994 TEST Reserve</td>
</tr>
<tr>
<td>Test of Phonological Awareness</td>
<td>LB1139.L3 T38 1994 TEST Reserve</td>
</tr>
<tr>
<td>Test of word finding TWF-2</td>
<td>LB3060.33.T4479 G47 2000 TEST Reserve</td>
</tr>
<tr>
<td>Test of Written Language</td>
<td>LB3060.32.N67 H37 1996 TEST Reserve</td>
</tr>
<tr>
<td>TOLD-P-3: Test of Language Development, Primary</td>
<td>LB1139.L3 N458 1997 TEST Reserve</td>
</tr>
<tr>
<td>TOWE: Test of Written Expression</td>
<td>LB3060.32.N67 M5 1995 TEST Reserve</td>
</tr>
<tr>
<td>Vineland-II Vineland Adaptive Behavior Scales: Survey Forms</td>
<td>LB1131.75.V56 S636 2005 Survey TEST Reserve</td>
</tr>
<tr>
<td>Vineland-II Vineland Adaptive Behavior Scales: Teacher Rating</td>
<td>LB1131.75.V56 S636 2005 Teacher TEST Reserve</td>
</tr>
<tr>
<td>Visual Motor Gestalt Test</td>
<td>BF698.8.B4 B45 1946 TEST Reserve</td>
</tr>
<tr>
<td>WAIS-R: Manual: Wechsler Adult Intelligence Scale, Rev.</td>
<td>BF432.5.W44 W43 1981 TEST Reserve</td>
</tr>
<tr>
<td>WIAT: Wechsler Individual Achievement Test</td>
<td>BF432.5.W44 W52 1992 TEST Reserve</td>
</tr>
<tr>
<td>WIAT III: Wechsler Individual Achievement Test 2009 (3rd edition)</td>
<td>LB3060.33.W47 W63 2009 (2 copies) TEST Reserve</td>
</tr>
<tr>
<td>Wide Range Achievement Test</td>
<td>LB3060.33.W44 W54 1993 TEST Reserve</td>
</tr>
<tr>
<td>WRAI4: Wide Range Achievement TEST</td>
<td>LB3060.33 .W62 TEST Reserve</td>
</tr>
<tr>
<td>WRAT expanded: Wide Range Achievement Test Expanded</td>
<td>LB3060.3 .R62 2001 TEST Reserve</td>
</tr>
<tr>
<td>WISC-III Wechsler Intelligence Scale for Children</td>
<td>BF432.5.W44 W43 1991 TEST Reserve</td>
</tr>
<tr>
<td>Woodcock Diagnostic Reading Battery</td>
<td>LB1050.46.W68 1997 TEST Reserve</td>
</tr>
<tr>
<td>Woodcock-Johnson Tests of Achievement: Form A</td>
<td>LB3060.33.W56 1989 TEST Reserve</td>
</tr>
<tr>
<td>Woodcock-Johnson Tests of Achievement: Form B</td>
<td>LB3060.33.W56 1989 TEST Reserve</td>
</tr>
<tr>
<td>Writing Process Test</td>
<td>LB1576 .W75 1992 TEST Reserve</td>
</tr>
</tbody>
</table>
According to Leedy and Ormand (2013), a literature review reports on what other research has been done on your topic and also evaluates, organizes, and synthesis what other researchers have done (pp. 66-67). The databases provided by the Manhattanville College Library provide electronic access to a wealth of periodical (scholarly journals, magazines, trade publications, and newspapers) articles that will provide the scholarly articles that you need when completing your literature review. From on campus there is direct access to periodical publications. From off campus a username and password are required. The standard username is: last name in lower case; the standard password is: Mville ID#. If this does not work, please contact me. Then, submit a request to have your name and ID# added to the Library’s database users’ list. The link to requesting off campus access is found on the Library’s homepage on the right side of the page under “Library logins”

TO BEGIN:

1. Go to the Mville College Library homepage – http://www.mville.edu/library

2. Click on the “Databases” tab

3. Click on the “Alphabetical” link

Library

Find Materials
Research Assistance
User Services
Faculty Services
Special Collections
About the Library
Events
4. You will now see the alphabetical listing of the databases.

From this long alphabetical list, I recommend the following databases as being the most helpful to your assignment:

a. Academic Search Premier (EBSCOhost is the vendor.)
b. Education Research Complete (EBSCOhost is the vendor.)
c. Educational Administration Abstracts (EBSCOhost is the vendor.)
d. Professional Development Collection (EBSCOhost is the vendor.)
e. ProQuest Direct
f. Sage Journals Online
g. Science Direct
h. SportDiscus with Full Text (EBSCOhost is the vendor.)

5. To demonstrate one of the databases I am going to select “Education Research Complete” so click on the link “Education Research Complete” under the letter “E”. If you are off campus, an authentication page will appear when you click on any of the databases. You must type in your USERNAME – last name in lower case and PASSWORD – Mville College ID#
6. This is what the Basic Search page looks like for the selected database — "Education Research Complete".

7. Click on the "Advanced Search" link to open that screen. I always search from the "Advanced Search" screen because multiple search boxes are available.

8. This is what the Advanced Search screen looks like.
9. You can type your keyword search term or terms into the search boxes. You can limit your results to "full text" only (I do not recommend this.) You can limit your results to "Scholarly (Peer Reviewed) Journals" (I do recommend this.) You can limit the published dates (on right side). For example, I am going to do a sample search looking for scholarly journal articles that have been published within the past ten years that deal with a study of "professional learning communities" for principals. Please notice I have typed the three components a study of "professional learning communities" and principals in three separate search boxes. I have checked off full text, Scholarly (Peer Reviewed) Journals and limited the dates (lower right). I typically do not recommend selecting full-text only, but I am for this initial instruction document. After doing this, click on "search".

10. The results page looks like this. Notice on the left it reads – 12 results limited to full text, scholarly journals, within these dates. The results are in relevance order. The blue first line of each result is the title of the article. I am going to click on the blue link for article #1.
11. This is what the page looks like. The title of the article, the author, and elements of the source are all pieces of information that are required in APA format style for the citation in the list of References. The subject terms are assigned to each article by a person called an indexer and relate to the content of the article. To get to the full text, just click on the PDF full text link on the left. I think PDF means Photographic Display Format.

12. This is what the full text of the article looks like. When you scroll down to read this article, please notice that because it is an article reporting results of a study, the paper is divided into the typical sections of a research article or report, a thesis, or a dissertation.

13. I hope that this guide helps you get started with your literature review. The steps outlined in this guide are directly applicable to any of the databases above from the vendor EBSCOhost and can be adapted to searching in the other databases. Please bring to class with you on February 26th at least one article that meets the requirements of a literature review for your topic.

QuickSearch makes it easy to search multiple resources at once!

Now, with one search you can find:

- Books and EBooks
- Select Journal, Magazine, and Newspaper Articles
- Audiovisual Materials

Among the new features you will enjoy:

- A faster, more attractive search interface
- Search results that include links to related articles
- Results refined by date, subject, or material type
- User-created tags for customized searches and lists
- Direct Export to RefWorks
- Hold placement for most checked-out items
Manhattanville College Library

APA 6th Edition Citing and Referencing Sources


Table of Contents

- Introduction
- Why to Cite Sources and Prepare a References List
- When to Cite Sources and Prepare a References List
- How to cite in the text citations for direct quotations, paraphrasing, and summarizing and create a References list

After completing this document, you will understand:

- WHY the issues of academic honesty and proper citation are important.
- WHEN information sources must be cited or referenced
- HOW to properly create in the text citations and the References list

**WHY:** When writing a paper, doing a project, or making a presentation, it is of critical importance to give proper credit to any work that is included in the paper, project, or presentation but is not one's own. This is done through the use of proper in the text citation and creation of a list of references. By doing this the writer will

- Provide the reader with a clear path to the source used
- Organize the sources used
- Give proper credit to the works – text, image, facts, words - that are not the writer’s own
- Prevent charges of plagiarism (Harris, 2005, p. 5)

**WHEN**

- “Credit must be given when using words, ideas, or any information from a source other than your own knowledge and experience” (Harris, 2005, p. 13).
- “If the information came from outside your own head, cite the source” (Harris, 2005, p. 16).
PLAGIARISM

- "to take ideas from another and pass them off as one's own" – *Merriam-Webster Collegiate Dictionary*
- Submitting someone else's work (in whole, part, or paraphrase) as one's own without fully and properly crediting the author
- Submitting as one's own work materials obtained from an individual or agency
- Submitting as one's own work material that has been produced through unacknowledged collaboration with others
- Cutting and pasting someone else's web publication and submitting it as your own
- Downloading essays, papers, speeches, lesson plans, etc. from the web and turning them in as your own
- Buying essays, papers, speeches, etc. via the Web and turning them in as your own
- Providing false information about a source (citing a title, author, page from one source when it is from different source)

2001 – Healey Library: University of Massachusetts, Boston (as cited in LIS 1001)

QUOTING, PARAPHRASING, and SUMMARIZING

- Quoting, paraphrasing, and summarizing are three methods that allow you to ethically incorporate another author's writing into your research, as long as you cite your sources accurately.

- **Remember these guidelines...**

  - **Quoting** matches the source word for word. They must be attributed to the original author.
  - **Paraphrasing** involves putting a passage from source material into your own words. A paraphrase must be attributed to the original source.
  - **Summarizing** involves putting the main idea(s) into your own words, including only the main point(s). Summarized ideas must be attributed to the original source.

- When you quote, paraphrase, or borrow someone else's ideas for a research paper you must cite your sources. Careful documentation takes time and can be a real bore to do, but there's no ethical way to avoid it.

2001 – Healey Library: University of Massachusetts, Boston (as cited in LIS 1001)
You Must Cite Someone Else’s

- Words you quote, summarize or paraphrase
- Idea (interpretation, opinion, conclusion)
- Data
- Graph
- Photograph
- Drawing
- Table of information
- Computer program code
- Experiment
- Survey
- Example
- Unique concept
- Apt phrase
- Expression of common knowledge
- Solution to a problem
- Speech or audio recording
- Video source (film, TV program)
- Structure of sequencing of facts, ideas or arguments (e.g. from an encyclopedia)

(Harris, 2005, p. 17)

You Do Not Have to Cite Your Own Words

- Idea (interpretation, opinion, conclusion)
- Data
- Graph
- Photograph
- Drawing
- Table of information
- Computer Program Code
- Experiment
• Survey
• Example
• Unique concept
• Apt phrase
• Expression of common knowledge
• Solution to a problem

(Harris, 2005, p. 17)

COMMON KNOWLEDGE

• “Common knowledge does not need to be cited. Common knowledge includes whatever an educated person would be expected to know or could locate in an ordinary encyclopedia. It represents the kind of general information found in many sources and remembered by many people” (Harris, 2005, p. 17). Here are some of the types of common knowledge:
  – Easily observable information
  – Commonly reported facts
  – Common sayings  (Harris, 2005, pp.17-18)

• However – be careful
  – Quoting a source presenting common knowledge requires a citation
  – Commentary on common knowledge requires a citation
  – IF IN DOUBT, CITE IT  (Harris, 2005, p. 18)

HOW

• In the text citation

• References list

In the text citation

• Document your sources in the text throughout your writing by citing the author, date, and page or paragraph number.
• Verify your citation format with your professor.

PLEASE REFER TO THE APA 6TH EDITION PUBLICATION MANUAL –

• Chapter 2 - Manuscript structure; sample paper found beginning on page 41
• Chapter 8 - The Publication Process; Author Responsibilities on page 228 for guidelines to formatting the paper.
In the Text Citation Examples:


- Example #1 – name of the author is in the narrative – fewer than 40 words - (Publication Manual of the APA, 2010, p. 171)

Interpreting these results, Robbins et al. (2003) suggested that the “therapists in dropout cases may have inadvertently validated parental negativity about the adolescent without adequately responding to the adolescent’s needs or concerns” (p. 541), contributing to an overall climate of negativity.

- Example #2 – name of the authors are not in the narrative – fewer than 40 words (Publication Manual of APA, 2010, p. 171)

Confusing this issue is the overlapping nature of roles in palliative care, whereby “medical needs are met by those in the medical disciplines; nonmedical needs may be addressed by anyone on the team” (Csikai & Chaitin, 2006, p. 112).

- Example #3 – block (more than 40 words) – (Publication Manual of APA, 2010, p. 171)

If the quotation comprises 40 or more words, display it in a freestanding block of text and omit the quotation marks. Start the bloc quotation on a new line and indent the block about a half inch from the left margin (same as new paragraph). Double-space the entire quotation. At the end of a block quotation, cite the author, year, and page or paragraph number in parentheses after the final punctuation mark.


- Give the secondary source in the reference list; in the text narrative name the original work and give a citation for the secondary source. For example, if Allport’s work is cited in Nicholson and you did not read Allport’s work, list the Nicholson reference in the reference list. In the text, use the following citation:

- OR another example
  I am reading an article by Vanderlinde and van Braak, and I read a quote in the article by Furlong that I want to use in my paper:
Furlong (2004) stated that "every approach to education research has an epistemological foundation, influencing the research questions being asked and the methods being used" (as cited in Vanderlinde and van Braak, 2010, p. 299).

In a References list it is:


**EXAMPLE – paraphrasing material** (*Publication Manual of the APA, 2010, p. 171*)

- When paraphrasing or referring to an idea contained in another work, you must include the author and date, and you are encouraged to provide a page or paragraph number, especially when it would help an interested reader locate the relevant passage in a long or complex text.

**EXAMPLE – online material without pagination** (*Publication Manual of the APA, 2010, pp. 171 and 172*)

- If paragraph numbers are visible, use them in place of page numbers with the abbreviation *para.*
- If the document includes headings and neither paragraph nor page numbers are visible, cite the heading and the number of the paragraph following.

**EXAMPLE - Works with No Identified Author or With an Anonymous Author** (*Publication Manual of the APA, 2010, p. 176*)

- When a work has no identified author, cite in text the first few words of the reference list entry (usually the title) and the year. Use double quotation marks round the title of an article, a chapter, or a web page and italicize the title of a periodical, a book, a brochure, or a report.

**References List Examples:**

- **The References List at the end of the paper is an alphabetical list of the information sources used to write a paper. The "References" list begins on a new page.**
- **The list uses the hanging indent, double-spaced format.**
- **Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx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Books


EXAMPLE – Print Book Chapter In an edited book  (Publication Manual of the APA, 2010, p. 204)


Retrieved from http://books.google.com/books


Periodical Articles
(Periodicals include items published on a regular basis such as journals, magazines, newspapers, and newsletters)

PLEASE NOTE: In 2007 changes were made to the manner in which scholarly journal articles were cited in the list of References. The newly released 6th edition of the Publication manual of the American Psychological Association confirms these changes and expands the change to include magazines, newspapers, and newsletters. The same data elements are cited in the same order for both the print and the electronic article. The change comes in what is cited about an article retrieved electronically – the name of the database is no longer mentioned nor is the retrieval date.

In its place one uses a Digital Object Identifier (DOI) number, if that is indicated, or the URL for the home page of the actual journal, magazine, or newspaper if no DOI number is assigned. In order to provide a stable identifier in the electronic medium on digital networks, a Digital Object Identifier (DOI) System was devised. Many publishers are now assigning these DOIs to periodical (journals, magazines, newspapers, and newsletters) articles.

- Include the DOI in the reference citation if one is assigned. p. 198 (The DOI can be found:
  o 1) on the database article citation page,
  o 2) on the first page of the PDF copy of the article, or
  o 3) by doing a “guest query” at the www.crossref.org site.)
- If no DOI is assigned to the content and you retrieved it online in either a database or on the Web, include the home page URL for the journal, newsletter, or magazine in the reference. Use this format: Retrieved from http://www.xxxxxxx p. 198
  o (The URL for the periodical publication can be found sometimes on the citation page or on the first page of the article but more likely one will have to search for the URL by using a search engine such as Google.)
  o (If it is absolutely, absolutely, absolutely impossible to find the URL of the journal, magazine or newspaper, use the URL of the homepage of the database not the name of the database.)


http://hk.humankinetics.com/tepe/journalAbout.cfm

EXAMPLE – Print magazine article  *(Publication Manual of the APA, 2010, p. 200)*


EXAMPLE – Online magazine article  *(Publication Manual of the APA, 2010, p. 200)*

http://www.edweek.org

EXAMPLE – Print newspaper article  *(Publication Manual of the APA, 2010, p. 200)*

Shellenbarger, S. (2009, October 7). The school volunteer jobs that most help your kids.  

EXAMPLE – Online newspaper article  *(Publication Manual of the APA, 2010, p. 200)*

Shellenbarger, S. (2009, October 7). The school volunteer jobs that most help your kids.  


Some archival documents (discontinued journals, monographs, dissertations, or papers not formally published) can only be found in electronic databases such as ERIC or JSTOR. When the document is not easily located through its primary publishing channels, give
the home or entry page URL for the online archive. See the Publication Manual of the APA, p. 204, number 22 for an example and the Publication Manual of the APA, p. 212, number 62 for an example.


ELECTRONIC SOURCES

The variety of material available electronically, and the variety of ways in which it is structured and presented, can present challenges for creating usable and useful references. According to the Publication Manual of the APA (2010), “in general, we recommend that you include the same elements, in the same order, as you would for a reference to a fixed-media source and add as much electronic retrieval information as needed for others to locate the sources you cited” (187).

EXAMPLE - Entire Web site: “When citing an entire website, it is sufficient to give the address of the site in just the text.” [Frequently asked questions from APA Style.org (2009). http://apastyle.apa.org/learn/faqs/cite-website.aspx]

The Math Forum @ Drexel is a comprehensive, interactive web site for improving math learning (http://mathforum.org/).

EXAMPLE - Web site – Specific page – Corporate author: (If there is not a date available for the page, use (n.d.) for no date.


EXAMPLE – Web site – No author: (Frequently Asked Question at the APA Style web site – http://www.apastyle.org/learn/faqs/web-page-no-author.aspx When there is no author (either person or corporate) for a web page, the title moves to the first position of the reference entry:

Cite in text the first few words of the reference list entry (usually the title) and the year. Use double quotation marks around the title or abbreviated title: ("New Child Vaccine," 2001).

Note: Use the full title of the web page if it is short for the parenthetical citation. Articles found on the web, like the example above, are not italicized in the reference entry and are not italicized but enclosed in quotations in the in-text citation, just like a newspaper or magazine article. Reports found on the web would be italicized in the reference list, as in Publication Manual (6th ed.) Examples 31, 32, and 33 on pp. 205–206. They would also be italicized in the in-text citation, just like a book.
(adapted from the sixth edition of the APA Publication Manual, © 2010)


If the issuing organization assigned a report number to the report, give that number in parentheses immediately after the title.


If the issuing organization assigned a report number to the report, give that number in parentheses immediately after the title.


If the issuing organization assigned a report number to the report, give that number in parentheses immediately after the title.

**EXAMPLE - Technical Report: Authored report from nongovernmental organization**


If the issuing organization assigned a report number to the report, give that number in parentheses immediately after the title.

Ferdig, R.E., Roehler, L.R., & Pearson, D. (2002). *Building electronic discussion forums to scaffold pre-service teacher learning: Online conversations in the reading classroom explorer* (CIERA Report 3-021). Retrieved from the University of Michigan, Center for Improvement of Early Reading Achievement website:


EXAMPLE – Powerpoint presentation

Retrieved from www.nccrest.org/events/culturally_responsive_leadership_2.ppt

EXAMPLE - Personal Communication – including emails

"Personal communication may be private letters, memos, some electronic communications (e.g., email or messages from nonarchived discussion groups or electronic bulletin boards), personal interviews, telephone conversations, and the like. Because they do not provide recoverable data, personal communications are not included in the reference list. Cite personal communications in text only. Give the initials as well as the surname of the communicator, and provide as exact a date as possible" (Publication Manual of the APA, 2010, p. 179).

J. Rosedale (personal communication, September 1, 2010) notified the Library staff that the Voyager online public access catalog was currently down.

DOCTORAL DISSERTATION

Retrieved from a database service:

Crisp, N.E. (2013). Using the clinical interview as a complementary assessment for minority elementary students to determine their in-depth understanding of mathematical concepts (Doctoral dissertation). Retrieved from ProQuest Dissertations & Theses Full text. (3545209)

Retrieved from an Institutional Database:

AUDIOVISUAL MEDIA


For Further Examples or Assistance

• Copies of the Publication Manual of the American Psychological Association (6th ed.) are available at the Reference Desk of the Library

• Manhattanville College Library Reference Desk – (914) 323-5282.
REFERENCES


This guide was created by Lynda Hanley, Education Librarian, Manhattanville College and Paula Moskowitz, Coordinator of Library Instruction, Manhattanville College.

February 6, 2014
RESEARCH AND DISCOVERY WORKSHEET

TOPIC:

KEYWORD STRATEGY

Database Recommendations: